

## 2018 ADHA Florida Delegation Report

### Delegation Members

*Delegates:* Becky Smith, CRDH, EdD- Delegation Chair  
Terri Beck, RDH  
Beryl Sue Kassoff-Correia, CRDH, BS  
Chante Miller, RDH  
Robin Poole, CRDH, MA  
Cynthia Wampler, CRDH, MS

*Alternates:  
(in attendance)* Alwyn Leiba, PhD, CRDH  
Tami Miller, BS, CRDH  
Pam Sandy, CRDH, MA  
Janie Skinner, RDH, BASDH

*Alternates:  
(not in attendance,  
but participated in  
District IV Webinar)* Gretchen Balderson, CRDH, BASDH  
Beth Chrosniak, CRDH

### Report of Events

#### Pre-ADHA District IV Meetings:

The Florida delegation has been very busy these past three months preparing for and attending the ADHA business meetings. We started by attending a ADHA Delegate & Alternate Delegate Orientation GoTo meeting on April 3rd, where delegates and alternates delegates were reminded of their duties and responsibilities as delegates and alternate delegates, and had a chance to ask the Delegation Chair any questions. Then, we attended the first of two ADHA District IV Zoom meetings on Wednesday, May 23<sup>rd</sup>, hosted by ADHA District IV Trustee, Jessica Kiser. Delegates and alternates were assigned to 3 reference committees and reported back results on the second Zoom meeting held on Saturday, June 16<sup>th</sup>. The majority of the Delegate's Manual was posted on the ADHA website by Friday, May 25<sup>th</sup>, so we were all able to access the PRs being presented this year (five in total); there were four PBYS presented for consideration.

PBY 2 was submitted by District IV, Minnesota, New Jersey, Pennsylvania, and Washington. PBY 2 was submitted with the intention to grant every ADHA voting member the right to run for an ADHA office, which was restricted when the ADHA BOT passed a BOT policy in 2017 which restricted a unslated candidate from being nominated from the HOD floor for the position s/he had applied for with the Nominating Committee. PBY 2s intent was to ensure the democratic process was upheld. The Committee on Policy & Bylaws asked the contact person (FDHA's Delegation Chair Becky Smith) to withdraw the PBY. Dr. Smith declined to withdraw because we wanted the entire HOD to have plenty of time to discuss the issues related to this PBY and its intent. The week before the ADHA Annual Conference, Washington withdrew its support of this PBY.

PBY 4 was submitted by District IV, Minnesota, Pennsylvania, and Washington with the intent to ensure that the HOD could consider a PBY introduced at the First House, but with a higher threshold for adoption. If passed, if a PBY which was about an important issue could be considered after the Committee on Policy & Bylaws submission deadline (the last Friday in March). The Committee on Policy & Bylaws asked the contact person (FDHA's Delegation Chair Becky Smith) to withdraw the PBY. Dr. Smith declined to withdraw because we wanted the entire HOD to have plenty of time to discuss the issues related to this PBY and its intent. The week before the ADHA Annual Conference, Washington with drew its support for this PBY.

Saturday, June 23<sup>rd</sup>:

Delegates and alternates whose flights had arrived in the morning attended the Advocacy Update. In this meeting, a Specialist with the US Department of Labor's Wage and Hour Division (WHD), offered insight on workplace issues and the services of the WHD. WHD is responsible for administering and enforcing worker protection laws. There was also a presentation on DSOs and ADHA membership.

This year's Mega Issues Forum was held under the title, "Looking Forward 2018. Dean West, FASAE, is President of Association Laboratory, Inc. He facilitated this forum for ADHA members and nonmembers. The discussion focused on ways that ADHA could increase membership, and introduced everyone to the ADHA Membership Engagement Project, and started an open discussion on the real effect membership decline is having in our organization and lay the groundwork for the next steps to be taken to address it.

District Discussions were held after the Association Update. Jessica Kiser led us through updates to questions we all had during the District IV Zoom meetings. We reviewed the 5 PRs and 4 PBYs and different delegates offered to submit testimony on them. Testimony was due

in the dropboxes by 6 am Sunday morning. We also had visits from one of the candidates, Christina L. Emmert, RDH, PRP, for the Speaker of the House position. We had the opportunity to ask her questions and carefully listened to her responses.

Speaker of the House Carolyn Roberton stopped by the meeting and informed us because of half of the HOD are first-time delegates, she was reversing the hearing order of PBYS 2 & 3.

At the end of the District Discussion, District IV Trustee candidates Jennifer Harmon-North Carolina and Dr. Becky Smith-Florida gave their nomination speeches and answered questions. Balloting was held immediately afterwards. The results: Becky Smith, CRDH, EdD-Florida is the new ADHA District IV Trustee.

Sunday, June 24<sup>th</sup>:

The first House of Delegates was attended by all. The meeting was called to order by Speaker of the House, Carolyn Roberton. The national anthem was beautifully performed by Ryan Rutar, Alternate Delegate from and Immediate Past President of the Nebraska Dental Hygienists' Association. There were several amendments to the House Standing Rules.

President Tammy Filipiak, Chief Executive Officer Ann Battrell, Chief Operating Officer Bob Moore, and Treasurer Donnella Miller addressed the House in a review of the past year for ADHA and they thanked everyone for a wonderful, productive year. The Annual Report continued in a new, reader-friendly format this year, inclusive of the Presidents, CEO's, COO's, and Treasurer's reports.

Reference Committee Meetings were held immediately after the conclusion of the first House of Delegates. Reference Committee A heard verbal testimony and received written testimony on PRs 1 & 2, PBY 1, and the Annual Reports for the Board of Trustees, the Awards Committee, the ADHA Annual Report, the Institute for Oral Health, and the HyPAC Advisory Group. Reference Committee B heard verbal testimony and received written testimony on PRs 3, 4, & 5 and Annual Reports for the Committees on Annual Conference, Leadership Development, National Boards, Policy & Bylaws, and Student Relations. Reference Committee C heard verbal testimony and received written testimony on PBYS 2, 3, & 4, and the Annual Reports for the Committee on ADHA Board Policy & Procedures, the Executive Committee, the Finance Committee, and the Nominating Committee. The Florida delegation sat in on all the reference committee meetings and had already provided written testimony to the committees. For Reference Committee C, there was a lot of discussion on PBY 3. In 2017, the Board approved policy that would not allow any candidate who had been vetted and rejected

by the Nominations Committee to be nominated or self-nominate from the House floor. Many felt that this was not a democratic process. PBY 2 attempted to rectify the BOT's actions of 2017. Since PBY 3 was going to be heard before PBY 2, a lot of testimony was written and verbalized during Reference Committee C.

The Florida delegation also attended the Candidates' Corner held on Sunday afternoon. Matt Crespin, MPH, RDH (ADHA Vice President), gave his nomination speech for President-Elect. He ran unopposed. District VIII Trustee Lisa Moravec, RDH, MSDH, who also ran unopposed, gave a speech for her nomination for Vice President. Christina L. Emmert, RDH, PRP, ran unopposed for Speaker of the House and gave her nomination speech.

Immediately following the Candidates' Forum was the Membership Workshop. This session was designed to build volunteer and member engagement, and was facilitated by Peggy Hoffman, CAE, from Mariner Management & Marketing, LLC. She led us through the three trends to embrace and five truths to leverage, and the importance of creating space in associations for ALL generations.

The District IV dinner was held Sunday night at a local restaurant, Gordon Biersch, a few blocks from the Hyatt Columbus Downtown Hotel. It was a great networking event, relaxing, sharing stories away from the business of ADHA, and meeting new friends. Everyone really enjoyed themselves immensely!! We had a lot of fun playing the True/False game, in which everyone had to introduce themselves and say something about themselves, and the rest of us had to guess if any of what they said was true or false. There was LOTS of laughing all around the very long table. District IV is amazing! District IV presented outgoing Trustee Jessica Kiser with a thank you gift, a Pandora bracelet and thank you card, and each state presented her with a Pandora charm relevant to their state. Florida gave Jessica a Cinderella Castle Pandora charm.

Monday, June 25th:

District Discussions were held early Monday morning (7 am). Reports from all three Reference Committees were received and discussed. We also had a visit from two candidates, Matt Crespin, for the President-Elect position, and Lisa Moravec, for the Vice President position. We were given the opportunity to ask them any questions we might have and listened to their answers carefully. We were also visited by ADHA President Tammy Filipiak and Past President Jill Rethman and given the opportunity to ask any more questions regarding PBY 3, which was originally submitted by the Nominating Committee. Several questions were asked and answered. The rest of the discussions went by quickly. Several delegation members again

wrote testimony either in support of the reference committee results or offering amendments to PBYs 3 and 4.

Balloting was held immediately following the District Discussions. Votes were cast, and we had a little bit of time to order some food before we had to convene for the second HOD.

The second House of Delegates was held after the Balloting concluded. The three Reference Committees read the results of their meetings and the House of Delegates spoke up on each PR and PBY. Most of the voting went smoothly; however, as predicted, PBYs 3 & 4 drew lots of debate from the House floor, and several amendments were called to question throughout the 2<sup>nd</sup> House. The final PRs and PBYs, as voted upon by the ADHA House of Delegates, are at the conclusion of this report. While PBY 2 was ultimately rejected by the House, PBY 3s final wording was satisfactory to District IV as the language and intent we wanted was achieved. The second House of Delegates actually ended earlier than the scheduled 3 pm close time, at around 2:45 pm.

The third and final House of Delegates began soon after the end of the second HOD, at 3:30 pm. The Board of Trustees each received a certificate of appreciation from outgoing President Tammy Filipiak, and Kentucky put out the call to the 2019 Annual Session, to be held in Louisville, Kentucky.

Election results were announced as follows:

President Elect: Matt Crespin

Vice President: Lisa Moravec

Speaker of the House: Christina L. Emmert

Announcements were given and all new officers were installed, including Michele Braerman, Maryland/District III, as the 2018-19 ADHA President and Dr. Becky Smith, Florida/District IV, as the 2018-20 ADHA District IV Trustee.

Attached to this report as an addendum are all of the final PRs and PBYs as they came out of the second House of Delegates; the final language for the PRs & PBYs can be found at the end of each PR/PBY, highlighted in yellow. If you have any questions, please do not hesitate to ask me or any member of the Florida delegation. All of the Florida delegation worked very hard during our service. I would like to thank everyone for their commitment and dedication to completing the task at hand.

I would also like to thank FDHA for the opportunity to have served as ADHA Florida Delegation Chair for the past three years. It has been a truly incredible experience and I have learned so much. I hope to continue learning and advancing the dental hygiene profession in my new role as ADHA District IV Trustee

Respectfully submitted,

A handwritten signature in black ink that reads 'Becky Smith'. The signature is written in a cursive, flowing style.

Becky Smith, CRDH, EdD  
Florida Delegation Chair  
2017-18 FDHA Immediate Past President

**ADDENDUM**

**PROPOSED RESOLUTION: 1**

**ASSIGNMENT: A**

**Proposed By:** ADHA Board of Trustees

**RESOLUTION:** That ADHA amend policy 1-08 by substitution:

The American Dental Hygienists' Association supports ~~research to identify and implement a valid, reliable alternative to the use of human subjects in clinical licensure examinations for candidates who are graduates of accredited dental hygiene programs and who are eligible to take the National Dental Hygiene Board Examination. (1-08)~~  
elimination of the patient procedure-based, single encounter clinical examination for candidates who are graduates of Commission on Dental Accreditation (CODA) accredited dental hygiene programs and who are eligible to take the National Dental Hygiene Board Examination.

**Justification:** The American Dental Hygienists' Association has had policy about live patient examination since 2008.

The American Dental Association (ADA), the American Dental Education Association (ADEA), and the American Student Dental Association (ASDA) formed a task force on Assessment for Readiness for Practice (Task Force). The Task Force has most recently announced its intention to form a "Coalition for Dental Licensure Reform/Coalition (formal name to be determined) which will be comprised of multiple groups. The "Coalition" will focus on two goals:

- 1) Elimination of the single encounter patient-based procedures from the clinical licensure examination process; and
- 2) The increased portability of licensure.

ADHA already has policy on licensure portability.

The American Dental Hygienists' Association advocates that all accredited dental hygiene programs prepare students for licensure in any United States or Canadian jurisdiction. (Curriculum 21-92/24-84)

There is increasing momentum surrounding the issue of readiness to practice and barriers to labor market entry. It will be required of ADHA to have updated policy on clinical licensure examinations that mirror the two goals, to join the Coalition for Dental Licensure Reform. Determination of Committee on Policy & Bylaws:





- 44  Finds acceptable for consideration
- 45  Makers were asked to withdraw
- 46  Considers inappropriate as administrative or procedural matter
- 47  Considers this an ongoing procedure
- 48  Included in proposed budget
- 49  Considers in conflict with ADHA Bylaws
- 50  Considers in conflict with existing policy
- 51  Considers this a duplication of current policy
- 52
- 53  No comment
- 54  Comment
- 55

56 Action recommended by the Board of Trustees:

57  
58  Adopt  Adopt as amended  Refer  Reject  Other

59  
60 Action recommended by the Reference Committee:

61  
62 The American Dental Hygienists' Association supports elimination of the patient  
63 procedure-based, single encounter clinical examination for candidates who are graduates  
64 of Commission on Dental Accreditation (CODA) accredited dental hygiene programs and  
65 who are eligible to take the National Board Dental Hygiene Examination.

66  
67  Adopt  Adopt as amended  Refer  Reject  Other

68  
69 Final Action:

70  
71 The American Dental Hygienists' Association supports elimination of the patient  
72 procedure-based, single encounter clinical examination for candidates who are graduates  
73 of Commission on Dental Accreditation (CODA) accredited dental hygiene programs and  
74 who are eligible to take the National Board Dental Hygiene Examination.

75  
76  Adopted  Adopted as amended  Referred  Rejected  Other

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1 **PROPOSED RESOLUTION: 2**

**ASSIGNMENT: A**

2  
3 **Proposed By:** ADHA Board of Trustees

4  
5 **RESOLUTION:** That ADHA adopt the following policy,

6  
7 The American Dental Hygienists' Association supports the dental hygienists' ability to  
8 prescribe, use and apply all evidence-based preventive and therapeutic fluorides.

9  
10 **Justification:** Evidence to support various modalities of fluoride remains strong and with  
11 patients having the ability to directly access dental hygienists in 40 or more states, the  
12 ability of a dental hygienist to use this strongly supported preventive and therapeutic tool  
13 is critical. The use of fluorides to both prevent and treat the caries process in all settings is  
14 an important tool to control and prevent disease in all populations. ADHA has policy  
15 already outlining the support of education on fluoride however there is not a current policy  
16 that supports prescribing, using and applying which is already occurring in some fashion  
17 across the country and more questions are currently arising with the evolution of new  
18 fluoride containing therapies.

19  
20 Determination of Committee on Policy & Bylaws:

- 21
- 22  Finds acceptable for consideration
- 23  Makers were asked to withdraw
- 24  Considers inappropriate as administrative or procedural matter
- 25  Considers this an ongoing procedure
- 26  Included in proposed budget
- 27  Considers in conflict with ADHA Bylaws
- 28  Considers in conflict with existing policy
- 29  Considers this a duplication of current policy
- 30
- 31  No comment
- 32  Comment

33  
34 Action recommended by the Board of Trustees:

35  
36  Adopt  Adopt as amended  Refer  Reject  Other

37  
38 Action recommended by the Reference Committee:

39  
40 The American Dental Hygienists' Association supports the dental hygienists' ability to  
41 prescribe, administer and dispense all evidence-based preventive and therapeutic  
42 fluorides.

43  
44  Adopt  Adopt as amended  Refer  Reject  Other



Florida

Dental Hygienists' Association

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Final Action:

The American Dental Hygienists' Association supports the dental hygienists' ability to prescribe, administer and dispense all evidence-based preventive and therapeutic fluorides.

Adopted  Adopted as amended  Referred  Rejected  Other



1 **PROPOSED RESOLUTION: 3**

**ASSIGNMENT: B**

2  
3 **Proposed By:** Colorado Dental Hygienists' Association

4  
5 **RESOLUTION:** That ADHA adopt the following policy,

6  
7 The American Dental Hygienists' Association supports interdisciplinary advocacy of public  
8 and social policies that promote health.

9  
10 **Justification:** ADHA recognizes that responsibility to advocacy entails participating in  
11 information exchange with other professional associations, supporting advocacy led by  
12 other health professions, and accepting the support of other professions when ADHA is the  
13 lead advocate. This proposed policy statement reflects the Shared Principles of Primary  
14 Care<sup>1</sup> and broadens the intent expressed in advocacy for reducing consumption of SSBs.<sup>2</sup>

15 **References**

16 <sup>1</sup>Patient Centered Primary Care Collaborative. Shared Principles of Primary Care. 2018.  
17 Retrieved 4 February 2018 from <https://www.pcpc.org/about/shared-principles>  
18 <sup>2</sup>American Dental Hygienists' Association. Minutes from the 94<sup>th</sup> House of Delegates. PR-3.  
19 Chicago, IL: Author. 2017. Retrieved 4 February 2018 from  
20 [https://mymembership.adha.org/images/pdf/Minutes\\_from\\_the\\_94th\\_House\\_of\\_De](https://mymembership.adha.org/images/pdf/Minutes_from_the_94th_House_of_Delegates_Meeting.pdf)  
21 [legates\\_Meeting.pdf](https://mymembership.adha.org/images/pdf/Minutes_from_the_94th_House_of_Delegates_Meeting.pdf)

22  
23 Determination of Committee on Policy & Bylaws:

- 24  
25  Finds acceptable for consideration  
26  Makers were asked to withdraw  
27  Considers inappropriate as administrative or procedural matter  
28  Considers this an ongoing procedure  
29  Included in proposed budget  
30  Considers in conflict with ADHA Bylaws  
31  Considers in conflict with existing policy  
32  Considers this a duplication of current policy  
33  
34  No comment  
35  Comment

36  
37 Action recommended by the Board of Trustees:

- 38  
39  Adopt  Adopt as amended  Refer  Reject  Other  
40

41 Action recommended by the Reference Committee:

42  
43 The American Dental Hygienists' Association supports interdisciplinary advocacy of public  
44 and social policies that promote health.



Florida

Dental Hygienists' Association

45  
46  Adopt  Adopt as amended  Refer  Reject  Other

47  
48 Final Action:

49  
50 The American Dental Hygienists' Association supports interdisciplinary interprofessional  
51 advocacy of public and social policies that promote health.

52  
53  Adopted  Adopted as amended  Referred  Rejected  Other



1 **PROPOSED RESOLUTION: 4**

**ASSIGNMENT: B**

2  
3 **Proposed By:** District I (Massachusetts, Massachusetts, Maine, New Hampshire, Rhode  
4 Island and Vermont)

5  
6 **RESOLUTION:** That ADHA adopt the following policy,

7  
8 The American Dental Hygienists' Association advocates for a comprehensive oral assessment  
9 and evaluation by a licensed dental hygienist or a mid-level oral health practitioner, with  
10 referral for appropriate oral health care, for older adults entering into a long-term care facility  
11 or attending a public health setting.

12  
13 **Justification:** The older adult population is dramatically increasing. The professional  
14 association needs to address and advocate for the oral health of the older adult by the  
15 placement of a proposed resolution.

16  
17 Determination of Committee on Policy & Bylaws:

- 18
- 19  Finds acceptable for consideration
- 20  Makers were asked to withdraw
- 21  Considers inappropriate as administrative or procedural matter
- 22  Considers this an ongoing procedure
- 23  Included in proposed budget
- 24  Considers in conflict with ADHA Bylaws
- 25  Considers in conflict with existing policy
- 26  Considers this a duplication of current policy
- 27
- 28  No comment
- 29  Comment
- 30

31 Action recommended by the Board of Trustees:

32  
33  Adopt  Adopt as amended  Refer  Reject  Other

34  
35 The American Dental Hygienists' Association advocates for a comprehensive oral assessment  
36 and evaluation by a licensed dental hygienist or a mid-level oral health practitioner, with  
37 referral for appropriate oral health care, for older adults entering into or utilizing a long-term  
38 care facility or ~~attending~~ a public health setting.

39  
40 Action recommended by the Reference Committee:

41  
42  Adopt  Adopt as amended  Refer  Reject  Other

43  
44 **Final Action:**



Florida

Dental Hygienists' Association

45

46

Adopted  Adopted as amended  Referred  Rejected  Other



1 **PROPOSED RESOLUTION: 5**

**ASSIGNMENT: B**

2  
3 **Proposed By:** District I (Massachusetts, Massachusetts, Maine, New Hampshire, Rhode  
4 Island and Vermont)

5  
6 **RESOLUTION:** That ADHA adopt the following policy,

7  
8 The American Dental Hygienists' Association advocates for legislation, policies, programs and  
9 research to foster good oral health for older adults.

10  
11 **Justification:** The older adult population is dramatically increasing. The professional  
12 association needs to address and advocate for the oral health of the older adult by the  
13 placement of a proposed resolution.

14  
15 Determination of Committee on Policy & Bylaws:

- 16
- 17  Finds acceptable for consideration
- 18  Makers were asked to withdraw
- 19  Considers inappropriate as administrative or procedural matter
- 20  Considers this an ongoing procedure
- 21  Included in proposed budget
- 22  Considers in conflict with ADHA Bylaws
- 23  Considers in conflict with existing policy
- 24  Considers this a duplication of current policy
- 25
- 26  No comment
- 27  Comment
- 28

29 Action recommended by the Board of Trustees:

30  
31  Adopt  Adopt as amended  Refer  Reject  Other

32  
33 Action recommended by the Reference Committee:

34  
35  Adopt  Adopt as amended  Refer  Reject  Other

36  
37 **Final Action:**

38  
39  Adopted  Adopted as amended  Referred  Rejected  Other





1 **PROPOSED BYLAWS AMENDMENT: 1** **ASSIGNMENT: A**

2  
3 **Proposed By:** The Board of Trustees

4  
5 **RESOLUTION:** That ADHA amend Article V, Section 7c of the Bylaws to read:

6  
7 **c.** All terms shall begin at the conclusion of the ~~post-annual-session meeting~~installation of  
8 the Board of Trustees. ~~following their election~~during the 3<sup>rd</sup> House of Delegates  
9 Meeting.

10  
11 **Justification:** There is no longer a post annual session board of trustees meeting  
12 and this change supports the new meeting format and ensures the timely start of  
13 terms for all board members.

14  
15 Determination of Committee on Policy & Bylaws:

- 16
- 17  Finds acceptable for consideration
- 18  Makers were asked to withdraw
- 19  Considers inappropriate as administrative or procedural matter
- 20  Considers this an ongoing procedure
- 21  Included in proposed budget
- 22  Considers in conflict with ADHA Bylaws
- 23  Considers in conflict with existing policy
- 24  Considers this a duplication of current policy
- 25
- 26  No comment
- 27  Comment

28  
29 Action recommended by the Board of Trustees:

30  
31  Adopt  Adopt as amended  Refer  Reject  Other

32  
33 Action recommended by the Reference Committee:

34  
35 That ADHA amend Article V, Section 7c of the Bylaws to read:

36  
37 **c.** All terms shall begin at the conclusion of the installation of the Board of Trustees during  
38 the 3<sup>rd</sup> House of Delegates Meeting.

39  
40  Adopt  Adopt as amended  Refer  Reject  Other

41  
42 Final Action:

43 **That ADHA amend Article V, Section 7c of the Bylaws to read:**

44



Florida

Dental Hygienists' Association

45 c. All terms shall begin at the conclusion of the installation of the Board of Trustees during  
46 the 3<sup>rd</sup> House of Delegates Meeting.

47

48  Adopted  Adopted as amended  Referred  Rejected  Other

**PBY 3 WAS HEARD BEFORE PBY 2**

**PROPOSED BYLAWS AMENDMENT: 2**

**ASSIGNMENT: C**

**Proposed By:** District IV (Florida, Georgia, North Carolina, South Carolina) Minnesota, New Jersey, Pennsylvania, Washington

**RESOLUTION:** That ADHA amend Article IX, Section 3c of the Bylaws by substitution, to read:

~~**c. Authority and Responsibilities.** The Nominating Committee shall identify current and future leaders of the Association and shall submit to the Board of Trustees and, upon approval of the Board of Trustees, to the House of Delegates, a list of qualified candidates to succeed those elected national officers whose terms are expiring. The Nominating Committee also shall identify potential candidates to fill vacancies and to fill such other positions as the Board of Trustees may determine. Members of the Nominating Committee are not eligible to be nominated for elected office. The Nominating Committee should, where practical, identify more than one candidate for each open position. In addition, Association members may self-nominate according to such policies and procedures as the Board of Trustees may adopt. It shall be the duty of the Nominating Committee to nominate candidates for the offices to be filled by the House of Delegates; and to identify potential candidates for vacant offices and other positions as the Board of Trustees may determine. The Nominating Committee shall aim to identify more than one candidate for each office or position to be filled. The Report of the Nominating Committee shall be presented at the first meeting of the House of Delegates. The Speaker of the House must call for additional nominations from the floor at the first meeting of the House of Delegates in accordance with the election procedure outlined in the parliamentary authority, at which time any individual who is not rendered ineligible by these bylaws may be nominated.~~

**Justification:** One of the privileges of a member in good standing is to become a nominee for elected office. This amendment will clarify that the HOD is responsible through these bylaws to determine the nomination process for candidates prior to and during the HOD. Vital to the growth of this association is our democratic process, which allows any member in good standing the opportunity to run for an elected position and be considered by the HOD for election.

This amendment will clarify that the BOT does not have the authority to adopt policies and procedures restricting a member's right to be nominated from the HOD floor and considered for elected office by the delegates. Our bylaws grant no authority to the BOT to interfere with the transaction of business in the HOD or to remove any rights from the delegates.

44 Three days prior to the 2017 HOD, as an unintentional consequence of a perceived  
 45 ambiguity in a previous bylaw amendment, the BOT adopted a policy, in conflict with the  
 46 bylaws and in conflict with the HOD nominating process, which resulted in a member in  
 47 good standing being deprived of the right to be nominated and resulted in the delegates  
 48 at the HOD being deprived of the right to make nominations and to consider the  
 49 candidates of their choosing. This amendment will remove that ambiguity, protect each  
 50 member's right to be nominated, and protect the delegates' right to make nominations.  
 51 This bylaw was drafted based on the Parliamentary Opinion provided to Florida.  
 52 Determination of Committee on Policy & Bylaws:

- 53  
 54  Finds acceptable for consideration  
 55  Makers were asked to withdraw  
 56  Considers inappropriate as administrative or procedural matter  
 57  Considers this an ongoing procedure  
 58  Included in proposed budget  
 59  Considers in conflict with ADHA Bylaws  
 60  Considers in conflict with existing policy  
 61  Considers this a duplication of current policy  
 62  
 63  No comment  
 64  Comment

65 The Committee asked the makers to withdraw since another Proposed Bylaw Amendment,  
 66 PBY3, already addresses all of Section 3 and not just item C. The makers were advised  
 67 that they would have the opportunity to make amendments to item C during consideration  
 68 of that PBY. In addition, the last two sentences of the makers' PBY are not necessary  
 69 since those actions are already governed by Robert's Rules of Order, Newly Revised and  
 70 are already outlined in the Standing Rules. The BOT policy does not deprive the HOD from  
 71 making nominations or prohibit members not slated from being nominated from the floor  
 72 for another ADHA position. For each ADHA position to be elected at the 2017 HOD, the  
 73 Speaker of the House asked if there were any nominations from the floor. No nominations  
 74 from the floor were made for any of the position.  
 75

76 Action recommended by the Board of Trustees:  
 77  
 78  Adopt  Adopt as amended  Refer  Reject  Other  
 79

80 Action recommended by the Reference Committee:  
 81  
 82  Adopt  Adopt as amended  Refer  Reject  Other  
 83

84 **Final Action:**  
 85  Adopted  Adopted as amended  Referred  Rejected  Other



1 **PROPOSED BYLAWS AMENDMENT: 3**

**ASSIGNMENT: C**

2  
3 **Proposed By:** The Nominating Committee

4  
5 **RESOLUTION:** That the ADHA amend Article IX, Section 3 of the bylaws, to read:

6  
7 **Section 3. Nominating Committee**

- 8 **a. Composition.** The Nominating Committee shall consist of ~~the Immediate-Past~~  
9 ~~President and~~ the three most current ~~immediate-Past-~~ Presidents still in good  
10 standing, ~~as members of the Association available to serve, and two additional~~  
11 ~~ADHA members in good standing.~~ The Chair of the Nominating Committee and a  
12 ~~non-voting~~ board advisor to the Nominating Committee shall be appointed by the  
13 President. The President is not an ex officio member of the Nominating  
14 Committee.
- 15  
16 **b. Term.** ~~Members- The Past President members~~ of the Nominating Committee shall  
17 ~~each~~ serve ~~one three-year term. a one-year term in office, and may serve an~~  
18 ~~unlimited number of three consecutive one-year terms.~~ ~~The other committee~~  
19 ~~members in good standing shall be elected by the House of Delegates to serve one two-~~  
20 ~~year term according to procedures the House of Delegates shall establish.~~
- 21  
22 **c. Authority and Responsibilities.** The Nominating Committee shall ~~identify~~  
23 ~~current and future leaders of the Association and shall~~ submit to the Board of Trustees  
24 and, upon approval of the Board of Trustees, to the House of Delegates, a list of  
25 qualified candidates to succeed those ~~elected national officers~~ whose terms are  
26 expiring. The Nominating Committee ~~also~~ shall ~~also help~~ identify potential candidates  
27 to fill vacancies and to fill such other positions as the Board of Trustees may  
28 determine. ~~Current~~ ~~M~~members of the Nominating Committee are not eligible to be  
29 nominated for elected office. The Nominating Committee should, where practical,  
30 identify more than one candidate for each open position. In addition, Association  
31 members may self-nominate according to such policies and procedures as the Board  
32 of Trustees may adopt.
- 33  
34 **d. Meetings, Quorum and Manner of Acting.** The Nominating Committee shall meet  
35 in person or by conference call upon the request of the Chair. Each member shall  
36 have one (1) vote. ~~Three (3) members~~ ~~A majority~~ of the Nominating Committee shall  
37 constitute a quorum for the transaction of business at any duly called meeting of  
38 the Nominating Committee; provided when less than a quorum is present at said  
39 meeting, a majority of the members present may adjourn the meeting without further  
40 notice. The act of the majority of the members present at a duly called meeting at  
41 which a quorum is present shall be the act of the Nominating Committee.
- 42  
43 **e. Vacancies.** Any member of the Nominating Committee may resign at any time  
44 ~~for any reason~~ by providing written notice to the President. Should a vacancy



45 occur in any position designated for a Past President, the ~~position will be filled by next~~  
 46 most recent Past President available to serve will be appointed to serve the balance  
 47 of the shortest remaining term and the other serving Past President's terms will be  
 48 adjusted accordingly. Should a vacancy occur in a position elected by the HOD,  
 49 the position will be filled by the President ~~appointing shall appoint~~ another member  
 50 who is in good standing ~~past-president~~ to fill the unexpired term.  
 51

52 **Justification:** These changes to the Nominating Committee's composition, authority  
 53 and responsibilities promote clarity, transparency, inclusiveness, and collaboration in  
 54 determining the readiness of candidates who run for office. Maintaining Past Presidents  
 55 as members of the committee ensures that individuals with background and experience  
 56 in leadership can provide expertise in identifying Association leaders. These individuals  
 57 have been elected by the HOD and hold unique skill sets due to their achieving the  
 58 highest office in ADHA. Adding members in good standing who are elected by the HOD  
 59 ensures that members have a voice in the decision-making process. In addition, the  
 60 term restrictions enable new individuals to participate while ensuring cohesiveness.  
 61 Since further clarification of the committee's role in identifying candidates was needed,  
 62 language more specific to the committee's role was added. In addition, the amendment  
 63 recognizes that the BOT has adopted policies and procedures for self-nomination and  
 64 supports those policies and procedures. Since vacancies should be filled as soon as  
 65 possible to allow the committee to perform its role, the process to fill vacancies is  
 66 delineated according to whether the vacancy is a Past President or member in good  
 67 standing. In either case, vacancies will be filled as soon as possible.  
 68

69 **Proviso:** If adopted, this amendment will take effect at the time of the 2019 election.  
 70 For the first election cycle, the member in good standing candidate with the most votes  
 71 will serve a two-year term and the other will serve a one-year term. In order to create  
 72 a staggered rotation, the third most recent Past President initially shall serve a one-  
 73 year term, the second most recent Past President initially shall serve a two-year term  
 74 and the most recent Past President shall serve a three-year term.  
 75

76 Determination of Committee on Policy & Bylaws:

- 77
- 78  Finds acceptable for consideration
  - 79  Makers were asked to withdraw
  - 80  Considers inappropriate as administrative or procedural matter
  - 81  Considers this an ongoing procedure
  - 82  Included in proposed budget
  - 83  Considers in conflict with ADHA Bylaws
  - 84  Considers in conflict with existing policy
  - 85  Considers this a duplication of current policy
  - 86
  - 87  No comment
  - 88  Comment
  - 89

90 Action recommended by the Board of Trustees:

91  
92  Adopt  Adopt as amended  Refer  Reject  Other  
93

94 Action recommended by the Reference Committee:

95  
96 That the ADHA amend Article IX, Section 3 of the bylaws, to read:  
97

98 **Section 3. Nominating Committee**

99 **f. Composition.** The Nominating Committee shall consist of the three most recent  
100 Past- Presidents who are in good standing and are available to serve. Two  
101 additional ADHA members in good standing shall also serve. ADHA Past  
102 Presidents are not eligible for the elected positions. The Chair  
103 of the Nominating Committee and a non-voting board advisor to the Nominating  
104 Committee shall be appointed by the President. The President is not an ex  
105 officio member of the Nominating Committee.  
106

107 **g. Term.** The Past President members of the Nominating Committee shall each serve  
108 one three-year term. The other committee members in good standing shall be  
109 elected by the House of Delegates to serve one two-year term according to  
110 procedures the House of Delegates shall establish.  
111

112 **h. Authority and Responsibilities.** The Nominating Committee shall submit to the  
113 Board of Trustees and, upon approval of the Board of Trustees and to the House of  
114 Delegates, a list of qualified candidates to succeed those whose terms are expiring.  
115 Where feasible, the Nominating Committee is to present more than one  
116 candidate for each open position. The Nominating Committee shall also evaluate  
117 potential candidates to fill vacancies and such other positions as the Board of Trustees may  
118 determine. Current members of the Nominating Committee are not eligible to be nominated  
119 for elected office. Association members may self-nominate as outlined in Board  
120 Policy and the Standing Rules.  
121

122 **i. Meetings, Quorum and Manner of Acting.** The Nominating Committee shall  
123 meet in person or by conference call upon the request of the Chair. Each member  
124 shall have one (1) vote. A majority of the Nominating Committee shall constitute  
125 a quorum for the transaction of business at any duly called meeting of the  
126 Nominating Committee; provided when less than a quorum is present at said  
127 meeting, a majority of the members present may adjourn the meeting without  
128 further notice. The act of the majority of the members present at a duly called  
129 meeting at which a quorum is present shall be the act of the Nominating  
130 Committee.  
131

132 **j. Vacancies.** Any member of the Nominating Committee may resign at any time  
133 for any reason by providing written notice to the President. Should a vacancy





134 occur in any position designated for a Past President, the next most recent Past  
135 President available to serve will be appointed to serve the balance of the shortest  
136 remaining term and the other serving Past President's terms will be adjusted  
137 accordingly. Should a vacancy occur in a position elected by the HOD, the  
138 position will be filled by the President appointing another member who is in good  
139 standing to fill the unexpired term.  
140

141 Proviso: If adopted, this amendment will take effect at the time of the 2019  
142 election. For the first election cycle, the member in good standing candidate with  
143 the most votes will serve a two-year term and the other will serve a one-year term.  
144 In order to create a staggered rotation, the third most recent Past-President  
145 initially shall serve a one-year term, the second most recent Past-President initially  
146 shall serve a two-year term, and the most recent Past-President shall serve a  
147 three-year term.  
148

149  Adopt  Adopt as amended  Refer  Reject  Other  
150

151 Final Action:  
152

153 That the ADHA amend Article IX, Section 3 of the bylaws, to read:  
154

155 **Section 3. Nominating Committee**

156 **a. Composition.** The Nominating Committee shall consist of the three most recent  
157 Past- Presidents who are in good standing and are available to serve. Two  
158 additional ADHA members in good standing shall also serve. ~~ADHA Past~~  
159 ~~Presidents are not eligible for the elected positions.~~ The Chair  
160 of the Nominating Committee and a non-voting board advisor to the Nominating  
161 Committee shall be appointed by the President. The President is not an ex  
162 officio member of the Nominating Committee.  
163

164 **b. Term.** The Past President members of the Nominating Committee shall each serve  
165 one three-year term. The other committee members in good standing shall be  
166 elected by the House of Delegates to serve one two-year term according to  
167 procedures the House of Delegates shall establish.  
168

169 **c. Authority and Responsibilities.** The Nominating Committee shall submit to the  
170 Board of Trustees and, upon approval of the Board of Trustees and to the House of  
171 Delegates, a list of qualified candidates to succeed those whose terms are expiring.  
172 Where feasible, the Nominating Committee is to present more than one  
173 candidate for each open position. The Nominating Committee shall also evaluate  
174 potential candidates to fill vacancies and such other positions as the Board of Trustees may  
175 determine. Current members of the Nominating Committee are not eligible to be nominated  
176 for elected office. Association members may self-nominate as outlined in Board  
177 Policy and the Standing Rules.



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**d. Meetings, Quorum and Manner of Acting.** The Nominating Committee shall meet in person or by conference call upon the request of the Chair. Each member shall have one (1) vote. A majority of the Nominating Committee shall constitute a quorum for the transaction of business at any duly called meeting of the Nominating Committee; provided when less than a quorum is present at said meeting, a majority of the members present may adjourn the meeting without further notice. The act of the majority of the members present at a duly called meeting at which a quorum is present shall be the act of the Nominating Committee.

**e. Vacancies.** Any member of the Nominating Committee may resign at any time for any reason by providing written notice to the President. Should a vacancy occur in any position designated for a Past President, the next most recent Past President available to serve will be appointed to serve the balance of the shortest remaining term and the other serving Past President's terms will be adjusted accordingly. Should a vacancy occur in a position elected by the HOD, the position will be filled by the President appointing another member who is in good standing to fill the unexpired term.

Proviso: If adopted, this amendment will take effect at the time of the 2019 election. For the first election cycle, the member in good standing candidate with the most votes will serve a two-year term and the other will serve a one-year term. In order to create a staggered rotation, the third most recent Past-President initially shall serve a one-year term, the second most recent Past-President initially shall serve a two-year term, and the most recent Past-President shall serve a three-year term.

Adopted  Adopted as amended  Referred  Rejected  Other



**PROPOSED BYLAWS AMENDMENT: 4**

**ASSIGNMENT: C**

**Proposed By:** District IV (Florida, Georgia, North Carolina, South Carolina) Minnesota, Pennsylvania, Washington

**RESOLUTION:** That ADHA amend Article XVI of the Bylaws, by adding Section 4 to read:

Section 4. Amendment Without Notice. At any meeting of the House of Delegates, these Bylaws may be amended without notice, by a vote of three fourths of the entire House of Delegates.

Justification: From a Parliamentarian Opinion provided to the Florida Dental Hygienists' Association: "It is common for organizations with annual conventions to have a bylaw provision that allows the bylaws additionally to be amended without notice but with a higher voting threshold. The benefit of this additional method of amendment is to allow the delegates to take action on a good idea or to incorporate a necessary solution that arises after the deadline for notice. This additional method of amendment without notice prevents the organization from having to wait an entire year before it can consider an urgent or desired amendment to the bylaws. Also, the higher voting threshold preserves the incentive for members to give notice, ensuring that this alternate form of amending the bylaws is only used in cases where notice is no longer possible."

In 2017, a proposed bylaw amendment without notice was appropriately ruled out of order by the Speaker of the House. This amendment is necessary to align the bylaws with the intent of the House of Delegates Procedures and Standing Rules, which authorize amendments without notice. This amendment raises the voting threshold, for bylaw amendments without notice from two-thirds to three-fourths, to support the common practice of organizations.

Determination of Committee on Policy & Bylaws:

- Finds acceptable for consideration
- Makers were asked to withdraw
- Considers inappropriate as administrative or procedural matter
- Considers this an ongoing procedure
- Included in proposed budget
- Considers in conflict with ADHA Bylaws
- Considers in conflict with existing policy
- Considers this a duplication of current policy
- No comment
- Comment



44 The Committee determined that allowing the HOD to amend the bylaws without notice,  
45 the BOT, and the members as a whole, lose the opportunity to see proposed changes in  
46 advance and to weigh in with their views. In particular, the current bylaws explicitly  
47 provide that the BOT "shall provide recommendations for all proposed amendments before  
48 the first meeting of the House of Delegates." That is a good governance practice which  
49 this proposed bylaw amendment would eliminate. In addition, the current bylaws require  
50 that all proposed bylaw changes be provided to delegates in advance and also be  
51 published on ADHA's website in advance. Those, too, are good governance practices that  
52 would be eliminated if bylaw amendments could be made on the floor without BOT review  
53 or prior notice to the membership as a whole. The Committee further consulted with legal  
54 counsel to confirm their determination.

55

56 Action recommended by the Board of Trustees:

57

58  Adopt  Adopt as amended  Refer  Reject  Other

59

60 Action recommended by the Reference Committee:

61

62 That ADHA amend Article XVI of the Bylaws, by adding Section 4 to read:

63

64 Section 4. Amendment Without Notice. Prior to end of the Second House of Delegates,  
65 bylaws may be considered for amendment without notice, by a vote of three fourths of the  
66 entire House of Delegates.

67

68 Adoption of these amendments would require a unanimous vote.

69

70  Adopt  Adopt as amended  Refer  Reject  Other

71

72 Final Action:

73

74 That ADHA amend Article XVI of the Bylaws, by adding Section 4 to read:

75

76 Section 4. Amendment Without Notice. Prior to end of the ~~Second~~ First House of  
77 Delegates, bylaws may be considered for amendment without notice, by a vote of three  
78 fourths of the entire House of Delegates.

79

80 Adoption of these amendments would require a ~~unanimous~~ three-fourths vote of the  
81 entire House of Delegates.

82

83  Adopted  Adopted as amended  Referred  Rejected  Other